



# North Carolina Presenters Consortium Board Member Roles and Responsibilities

## MISSION

The North Carolina Presenters Consortium (NCPC) advances the performing arts through collaboration, shared resources, and professional development.

NCPC believes in:

- The power of bringing artists and audiences together for live performances;
- Promoting a spirit of non-competitiveness;
- Creating opportunities that foster inspiration, dialogue, inclusion, and discovery;
- Bringing the unique, creative experience shared between artist and audience to all people of North Carolina.

## ABOUT

NCPC is a 501(c)(3) not-for-profit membership association governed by a Board of Directors representative of North Carolina's leading arts professionals and supporters and one part-time Executive Director.

NCPC is supported by member dues, program fees, and through grant subsidy from the North Carolina Arts Council and South Arts. Additional in-kind support is provided by Our State Magazine.

NCPC's members include performing arts presenting organizations, agents, managers, independent performing artists, service organizations, and vendors from North Carolina and beyond.

NCPC serves its members by connecting them through regular meetings, a moderated listserv, and the biennial ArtsMarket conference, enabling them to share information and resources and save thousands of dollars by block booking.

## THE NITTY GRITTY

The Board of Directors of NCPC consists of six officers and seven "at-large" members. "At-large" members may serve no more than three consecutive two-year terms. Officers serve two-year terms and may not succeed themselves in the same office. Officers and "at-large" members are elected in alternating years and assume their positions on July 1<sup>st</sup> of the election year.

The Board of Directors meets a minimum of five times per year, in January, March, June, August, and November. Any director with three absences from scheduled meetings in one fiscal year will be subject to dismissal.

Service on the NCPC Board of Directors is without remuneration.

## ROLES AND RESPONSIBILITIES

The Board of Directors will support the work of NCPC and provide mission-based leadership and strategic governance. While day-to-day operations are led by NCPC's Executive Director, the board-staff relationship is a partnership, and the appropriate involvement of the board is both critical and expected.

As the highest leadership body of the organization and to satisfy its fiduciary duties, the board is responsible for:

- Determining the mission and purposes of the organization
- Selecting and evaluating the performing of the Executive Director
- Strategic and organizational planning
- Ensuring strong fiduciary oversight and financial management, including approving the annual operating budget of NCPC
- Approving and monitoring NCPC's programs and services
- Enhancing NCPC's public image

Each individual board member is expected to:

- Know the organization's mission, policies, programs, and needs
- Follow the organization's bylaws, policies, and resolutions
- Faithfully read and understand the organization's financial statements
- Serve as active advocates and ambassadors for the organization and fully engage in identifying and securing the financial resources and partnerships necessary for NCPC to advance its mission
- Leverage connections, networks, and resources to develop collective action to fully achieve NCPC's mission
- Prepare for, attend, and conscientiously participate in board meetings
- Serve on committees or task forces and/or take on special assignments

Ideal candidates will have the following qualifications:

- Current membership in NCPC
- Extensive professional experience with significant leadership accomplishments in the performing arts field
- An understanding of and commitment to NCPC's mission and vision
- Personal qualities of integrity, credibility, expertise, and sense of humor